

Ordering Information & Key Dates

- **Early orders ensure we can complete your order in full.**
- **Due Dates** depend on your pick up option and close 7 days prior to each Collection Option. **Late Orders are Accepted**, but may be effected by out of stock items. (We reserve the right to substitute a similar item if out of Stock)
- **Orders Placed by December 31st will earn your School a Commission on your order.**
- **Orders placed on or after January 5th will attract a \$5 Late Fee per list.** **Avoid the Late fee by placing your order early with our range of available payment options including pay on Pick Up.*

Place your order On-Line at www.mtcottonrdnews.com.au following these simple steps.

- Create your account (Or login to your existing account & **Check your details are correct**)
- Select the 'Order a School Booklist' Tab, then Select your School & Grade
- Complete your order by adjusting any quantities to suit your needs. (Submit and if ordering for more than 1 child, add another order by following the steps again)
- **Once all orders are loaded, complete the 4 Step Check out process** until you receive an order confirmation number on the screen to confirm your order is placed. (an email receipt will also be emailed)

*****On-line orders are preferred, however paper orders are accepted and can be returned directly to Mt Cotton Rd News by completing the attached order form*****

How to Make your Payment

Payment can be Made online with Credit Card, or by Direct Deposit. Cash & Eftpos Payments can be made instore and **upon Collection** of your order. We also offer Lay-by. A 2nd email will be sent confirming your Payment & Delivery/Collection information.

Q. I Don't Have the money right now, what are my options? A. Place your order Now so that we can ensure your order is complete. Payment can be made later, on Pick up or paid off through our Layby Service.

Collection & Delivery Details

- **Collection from our Pop Up Shop at Capalaba College 'SENIOR' School Hall** is available during one of the following Collection periods. (Monday- Saturday Only) *See Below Times and address.
 - **Dec 22-23, Dec 29-30, Jan 3-7, Jan 9-14.**
 - **All Booklist Collections from January 16th will be from our Newsagency (Not the School)**
- **Home Delivery** is available for a \$6 fee per family. January Delivery Dates are:
 - **January 6th - 8th.** A Delivery Schedule of Which Suburbs will be delivered on each day will be emailed and posted on our Website by January 5th
 - **January 19th – 21st.** A Delivery Schedule of Which Suburbs will be delivered on each day will be emailed and posted on our Website by January 17th
 - January Home Delivery Orders Must be **PAID in FULL at least 3 Days Prior** to Delivery Dates.
- **Free Home Delivery Early Bird Promotion*:** **Order and Pay by November 11th for Free Home Delivery from November 16th - December 4th.** **This Option must be selected during check out to receive Free home Delivery. Delivery Date will be confirmed by email 2 Days prior to Delivery*
- **Additional Pick Options:** Some extra Options will be made available in January and will show during the Check out Process.

Mt Cotton Rd News Location & Trading Hours

To Place your order in person, Mt Cotton Rd News is located at 157-159 Mt Cotton Rd Capalaba, 4157. (Opposite Capalaba College). Our Trading hours are **Mon-Fri 6am-7pm; Sat 6am-6pm; Sun 6am-3pm.**

December / January BOOKLIST COLLECTION LOCATION

Our Booklist Collections will be from the Capalaba State College **SENIOR School Hall.**

Gate 2, School Road, Capalaba. December Pick Up Trading Hours are: **9:00am - 3:00pm**

January Trading Hours are: **8:30-5:00 Monday – Friday & 8:30 – 1:00 Saturdays.**



2023 BayView State School - Year 5

Student Name: _____ Surname: _____

Email: _____ M / F (Circle)

Parent Contact: Name: _____ Phone: _____

Order online at www.mtcottonrdnews.com.au

QTY	Description	Price Each	Line Total	My Order	Line Total
1	Sound Waves Spelling 5	\$17.95	\$17.95		
1	Writing Time 5	\$14.95	\$14.95		
9	A4 Exercise Book 96p Writer Premium	\$1.65	\$14.85		
3	A4 7mm Grid Book 48p Writer Premium	\$1.20	\$3.60		
1	A4 Sketch Book Spirax 534	\$3.25	\$3.25		
4	A4 Document Wallet with Button (Assorted)	\$0.88	\$3.52		
1	Colour Markers Nylorite 12's	\$2.85	\$2.85		
1	Whiteboard Markers 4pk Staedtler 351 Bullet Tip	\$10.99	\$10.99		
1	Highlighter Faber 4pk (Blue, Green, Pink, Yellow)	\$4.80	\$4.80		
1	Coloured Pencils Micador Colourrush 12's	\$5.15	\$5.15		
20	Pencil HB Faber Goldfaber 1221	\$0.50	\$10.00		
2	Pen Inkjoy Blue Medium	\$0.36	\$0.72		
2	Pen Inkjoy Red Medium	\$0.36	\$0.72		
1	Fineliner Pen Sharpie Black	\$2.75	\$2.75		
1	Marker Sharpie Pro Bullet Black	\$3.20	\$3.20		
4	Eraser Large Faber	\$0.65	\$2.60		
4	Glue Stick 40g UHU White	\$2.50	\$10.00		
1	Cardboard Large Sheet (any Colour) [Delivered in Bulk to School]	\$1.20	\$1.20		
1	A4 Copy Paper Ream Australian (Delivered in Bulk to School)	\$6.75	\$6.75		
1	Tissues Blossom 2Ply 180's (Delivered in Bulk to School)	\$1.80	\$1.80		
Full Booklist Total			\$121.65	My Total	

Carry Over Items - The following item/s are required for Year 5, but you may still have these in good condition to carry over from Year 4. These item/s are not included in the Full Booklist price and will need to be added to your order if replacements are required.

1	Sound Waves Student Chart 'Extended'	\$6.95			
1	Magazine Holder - Hard Plastic Black	\$9.95			
1	A4 Clipboard Folder PVC	\$4.30			
1	Pencil Case Tartan 1 Zip Large 34x17cm Osmer	\$2.45			
1	Sharpener 1 Hole Maped Shaker (with Catcher)	\$0.95			
1	Scissors 155mm Osmer Right Handed	\$1.85			
or	Scissors 158mm LEFT Handed Osmer	\$2.25			
1	Ruler 30cm Plastic Clear [No flexible rulers please]	\$0.50			
1	Earphones 'Heads Up' with MIC and Storage Pouch **Mini Jack Connector** [**See Note Below**]	\$10.95			
1	BayView SS Library Bag - Purchase from the Uniform Shop				

Earphone Notice Newer iPads no longer have an Earphone Jack, and require Earphones with a Lighting Connector. Older iPads will still be able to use Earphones with the Mini Jack Connector. **Please Check your Device before Ordering to ensure you order compatible Earphones for your device.**

My New Total with Carry Over Items

Late Order Fee* <i>(Only Applied for Orders Placed from January 5th 2023)</i>	My New Total with \$5 Late Fee*
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****Please complete the Payment & Delivery Details on the Next page if you are using this form to place your order****

Payment Details & Delivery / Pick Up Selection

Note: Only Complete this section if you are placing your order on this paper form.

Website orders will confirm this info during the Check out process.

Payments Details: (Visa & Mastercard Only) ***Do not Complete if emailing or paying instore***

Card # _____ / _____ / _____ / _____ Expiry ____ / ____ CCV: _____

Name on Card: _____ Ph: _____

Cardholders Signature: _____ Date: _____

Booklist Collections / Delivery Selection

Pick Up From our Pop Up Shop @ Capalaba College Senior School Hall (Select Pick up Period Below)

Dec 22-23 Dec 29-30 January 3-7 January 9-14

Early Bird Free Home Delivery (**Ordered and Paid for by November 11th 2022**)

Home Delivery (Add \$6 per Family) (Select) January 6-8 January 19-21

Delivery Address: _____ Suburb _____

If More than 1 Booklist order, Please list other Children you are ordering for so that we can process your orders together.

- _____
- _____
- _____
- _____

JANUARY BOOKLIST COLLECTION LOCATION

Our Booklist Collections from Dec 22-23, 29-30 & January 3-14 will be from the Capalaba State College SENIOR School Hall. Enter through Gate 2 near the Pedestrian Crossing along School Road. Collection times are December: 9:00am - 3:00pm & January: 8:30-5:00 Monday – Friday & 8:30 – 1:00 Saturdays.

General Stationery & Textbook Purchasing will be available both in our Newsagency and the Pop Up Shop at the School Hall

Note: Special Pricing on this Booklist is valid until 31/1/2023*. Standard Retail Prices apply instore from 1/2/2023

****Prices are subject to change without notice if a Supplier increases costs by 10% or More****